



Journeyman Business Analyst (a.k.a. Action Group Specialist)

Hire Date: ASAP | Location: Colorado Springs | Employment Type: Full Time

Salary Range: \$97,000.00 to \$102,000.00

As a Journeyman Business Analyst, you will provide essential support to the United States Space Force's (USSF) Operational Test and Training Infrastructure (OTTI) Integrated Program Office (IPO). The OTTI program underpins force readiness by aligning the acquisition, development, and sustainment of long-term test and training capabilities for the USSF.

In this role, you will work closely with government leadership to drive strategic support, ensure operational efficiency, oversee workflow and business processes, and facilitate effective communication across the organization. Strong professional experience is required, and familiarity with the USSF, Space Systems Command (SSC), and Space Training and Readiness Command (STARCOM) processes is highly desired. Leadership and collaboration skills are essential.

The Journeyman Business Analyst position requires the following:

- Strong collaboration skills with a proven ability to work effectively alongside diverse leaders and colleagues in both in-person and virtual settings.
- Demonstrated capacity to work autonomously engaging seamlessly with team members and senior leadership with minimal oversight.
- Strong critical thinking and problem-solving abilities proactively identifying and addressing challenges before they arise.
- Proactive in task management and organizational workflow with a demonstrated ability to tackle challenges and manage responsibilities efficiently.
- Exceptional written verbal and presentation skills able to communicate effectively within a DoD setting and comprehend complex information.
- Exceptional organizational skills and detail-oriented with strong time management skills
- Advanced proficiency in Microsoft Office applications
- Skilled in using Task Management Tool (TMT)

Other details:

- 5+ years related experience, DoD and USSF experience preferred.
- Full-time on-site work is required.
- Travel up to 10% of the time may be required.
- Education / Certifications: Bachelor's Degree (required), relevant work experience or training may be considered in lieu of a degree.



Pacific Global Security Group

- Top-Secret clearance SCI-eligible with the capability to acquire and retain additional security accesses

Benefits

- Medical, dental, vision, disability, and life insurance
- Flexible Spending Accounts
- 401(k)
- PTO
- Paid Parental leave
- Paid federal holidays

Security Clearance

Must be a U.S. Citizen. A high-level Department of Defense active security clearance is required. Applicants selected will be subject to a security investigation and may need to meet eligibility requirements for access to government information.

Physical Requirements

Work may involve sitting or standing for extended periods of time and typing and reading from a computer screen. The candidate must have enough mobility, including bending, reaching, and kneeling, to complete daily duties in a prompt and efficient manner and that may include lifting to thirty pounds, as necessary.